

Easel Assembly Instructions:

Front of easel



Back of easel

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Easel Assembly Instructions:

BUY MATERIALS:

- 1 **2" X 4" X 6 Ft** pine boards
- 5 **1" X 4" X 8 Ft** pine boards
- 3 **1" X 4" X 6 Ft** pine boards

2 **BLACK Bed Sheets Queen size**
(300 ct preferred but 200 CT will do).

1 Box **Decking Screws** 1 1/4 inches long
(**"Deckmate"** brand at Home Depot)

Note: Screw bit comes in Decking box

1 Box T-50 Staples 5/16th "

1 Can of chalk sealant

Then →

CUT MATERIALS TO:

- 2 **2" X 4" X 32"** (**2L,2R**)
- 4 **1" X 4" X 7 Ft** (**1L,1R, 6,7**)
- 2 **1" X 4" X 4 Ft** (**5L,5R**)
- 2 **1" X 4" X 3 Ft** (**4L,4R**)

Do not cut these materials below:

- 2 **1" X 4" X 6 Ft** (**3A,3B**)

TOOLS NEEDED:

- Electric Drill with Deck Bit
- Note:** Bit comes in deck box
- Electric Saw
- Framing Square
- T-50 Staple Gun

Figure 1

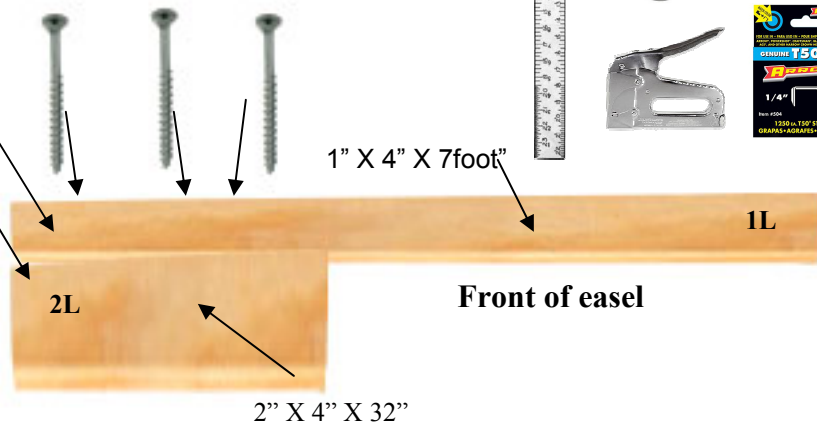
Note: **L** = Left
R = Right



Using 3 Decking Screws,
Screw Board 1L (1"X4"X7ft)
to Board 2L (2"X4"X32")

Ends must be flush and
squared on bottom.

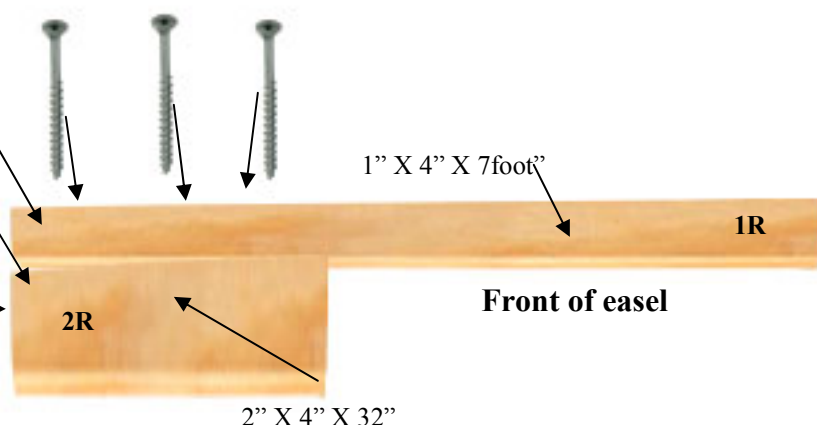
NOTE: You can use a
carpenters framing square
to help you do this.



Using 3 Decking Screws,
Screw Board 1R (1"X4"X7ft)
to Board 2R (2"X4"X32")

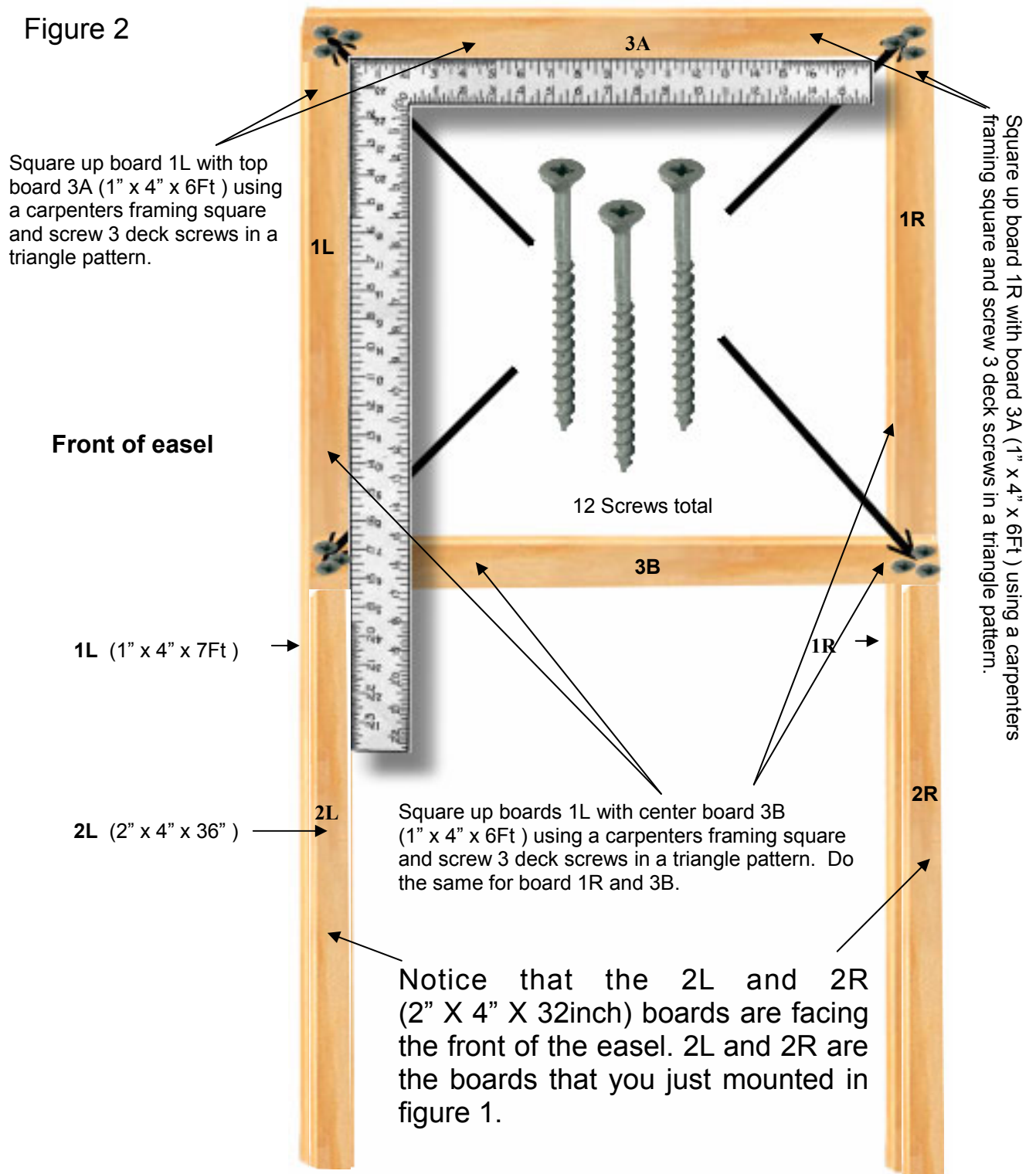
Ends must be flush and
squared. You can use a carpen-
ters framing square to do this.

NOTE: You can use a carpen-
ters framing square to help you
do this.



Easel Assembly Instructions:

Figure 2



Easel Assembly Instructions:

Figure 3

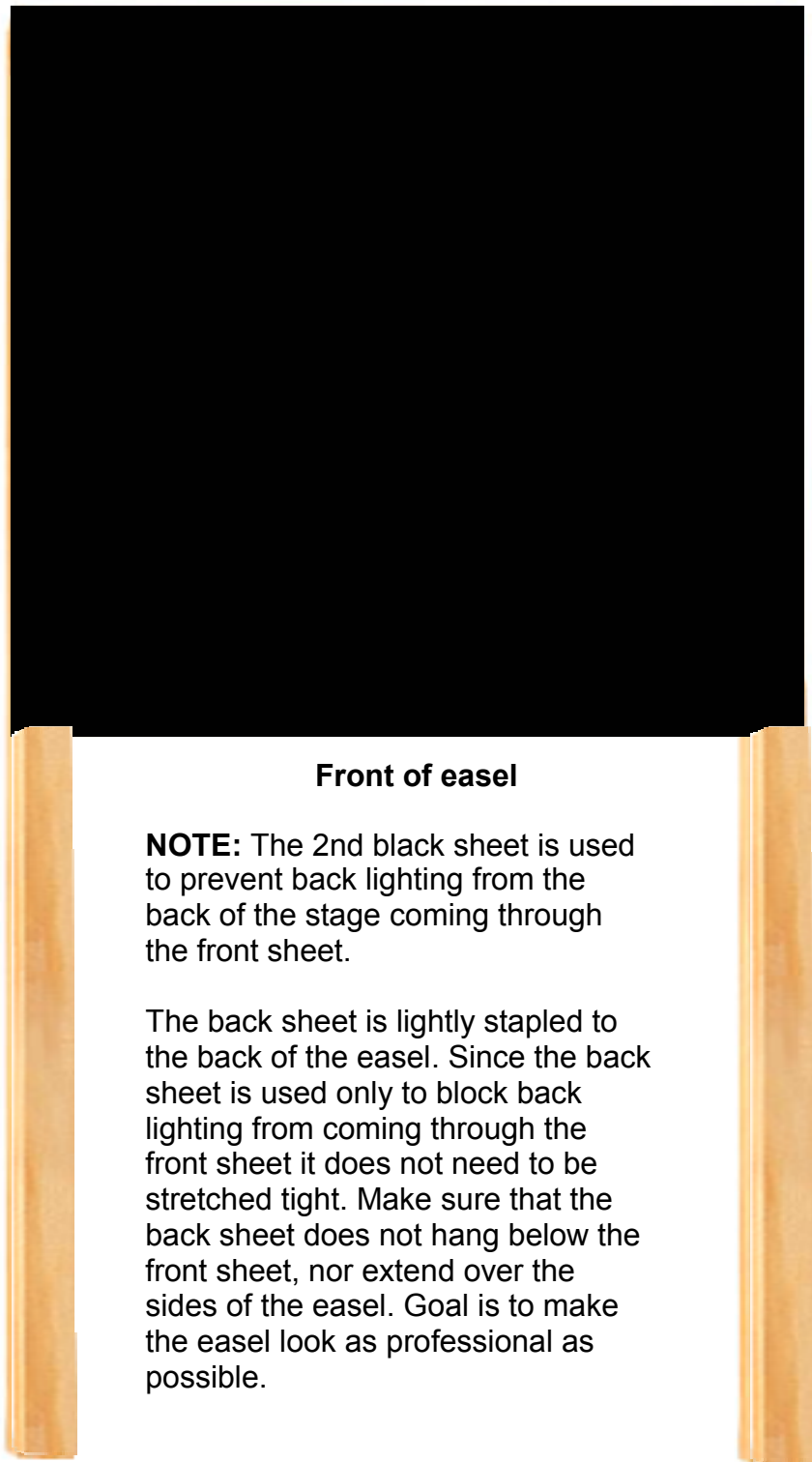
Stretch BLACK (or BLUE) bed sheet very tight from side to side and top to bottom. Use a hammer stapler and staple the sheet to the frame to secure the bed sheet to the frame. You should be able to toss a quarter onto the stretched sheet and the quarter should bounce across the sheet. If it does not, then you will need to re-stretch the sheet until you have the sheet tight enough for the quarter to bounce.

NOTE: Best to use 300 count bed sheets, but 200 count bed sheets will work.

NOTE: Prefer black sheets but dark blue will work.

Once you have the bed sheet secure, then attach the inside leg supports.

See Figure 4.



Front of easel

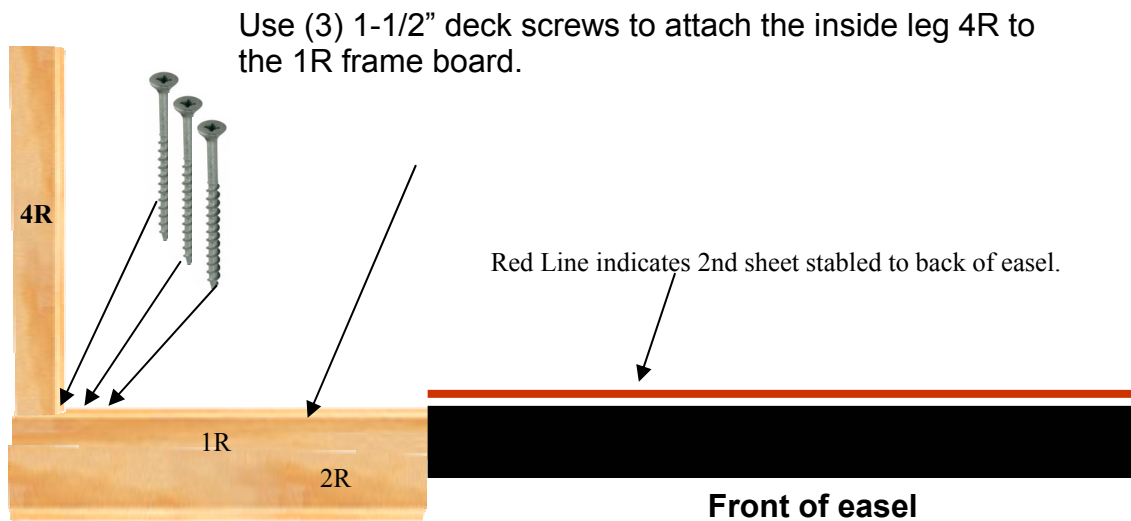
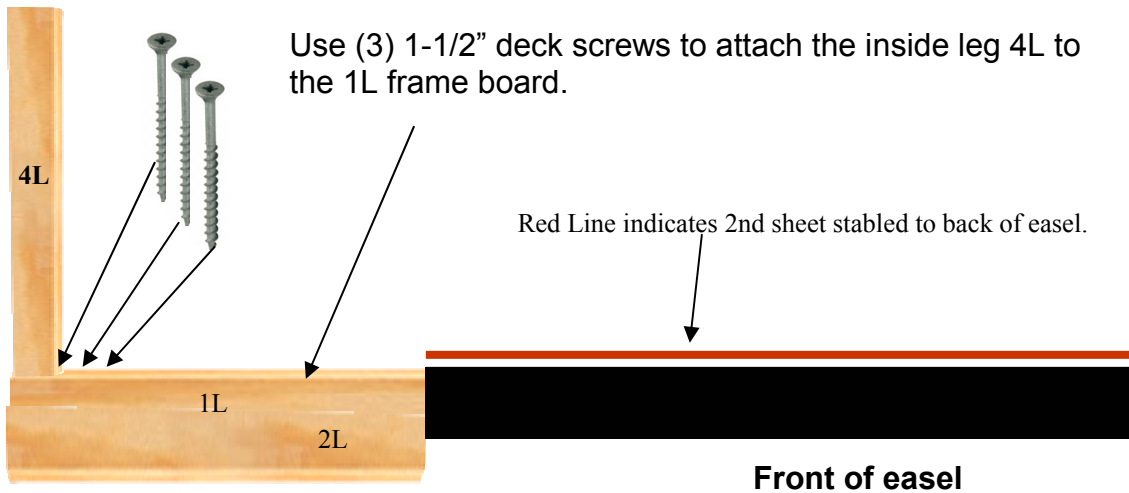
NOTE: The 2nd black sheet is used to prevent back lighting from the back of the stage coming through the front sheet.

The back sheet is lightly stapled to the back of the easel. Since the back sheet is used only to block back lighting from coming through the front sheet it does not need to be stretched tight. Make sure that the back sheet does not hang below the front sheet, nor extend over the sides of the easel. Goal is to make the easel look as professional as possible.

Easel Assembly Instructions:

Figure 4

Screw the inside support boards 4L and 4R to the inside of 1L and 1R. You will then raise the frame back up into an vertical position in order to attach the outside supports. Use the framing square to square up the legs before attaching to frame.



Once you have attached legs 4L and 4R you will then stand the easel up.
See Fig. 5

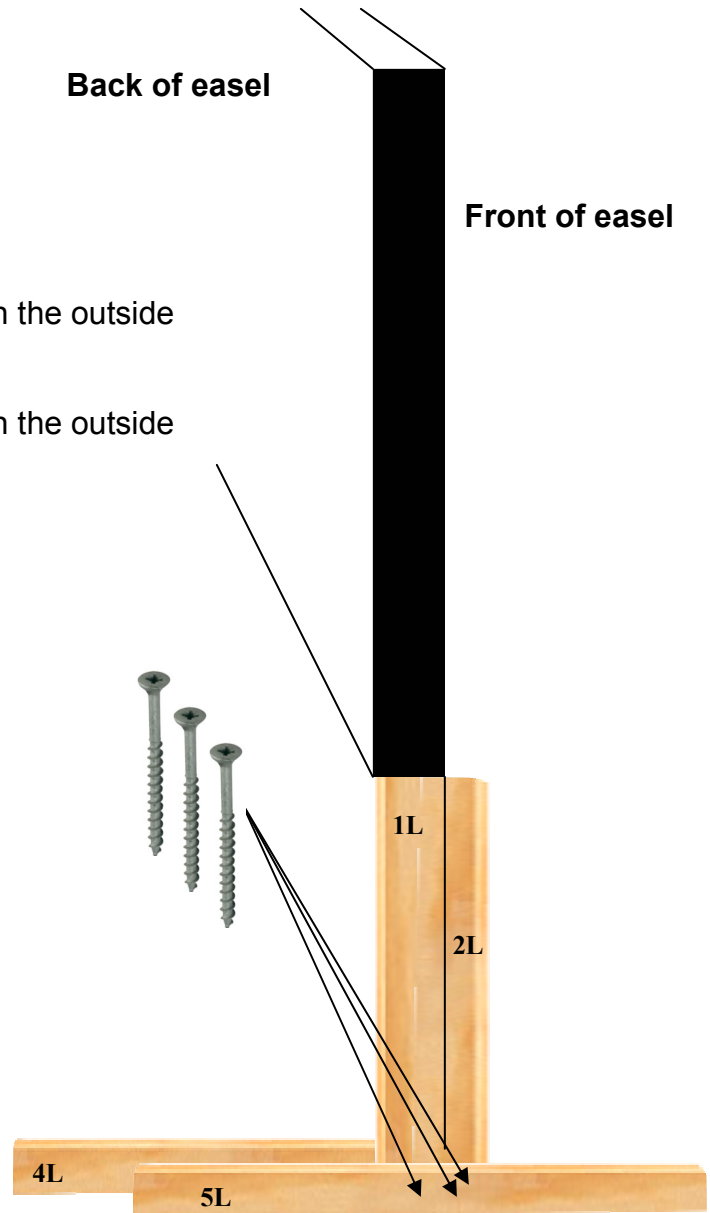
Easel Assembly Instructions:

Figure 5

Raise the easel to a vertical position.

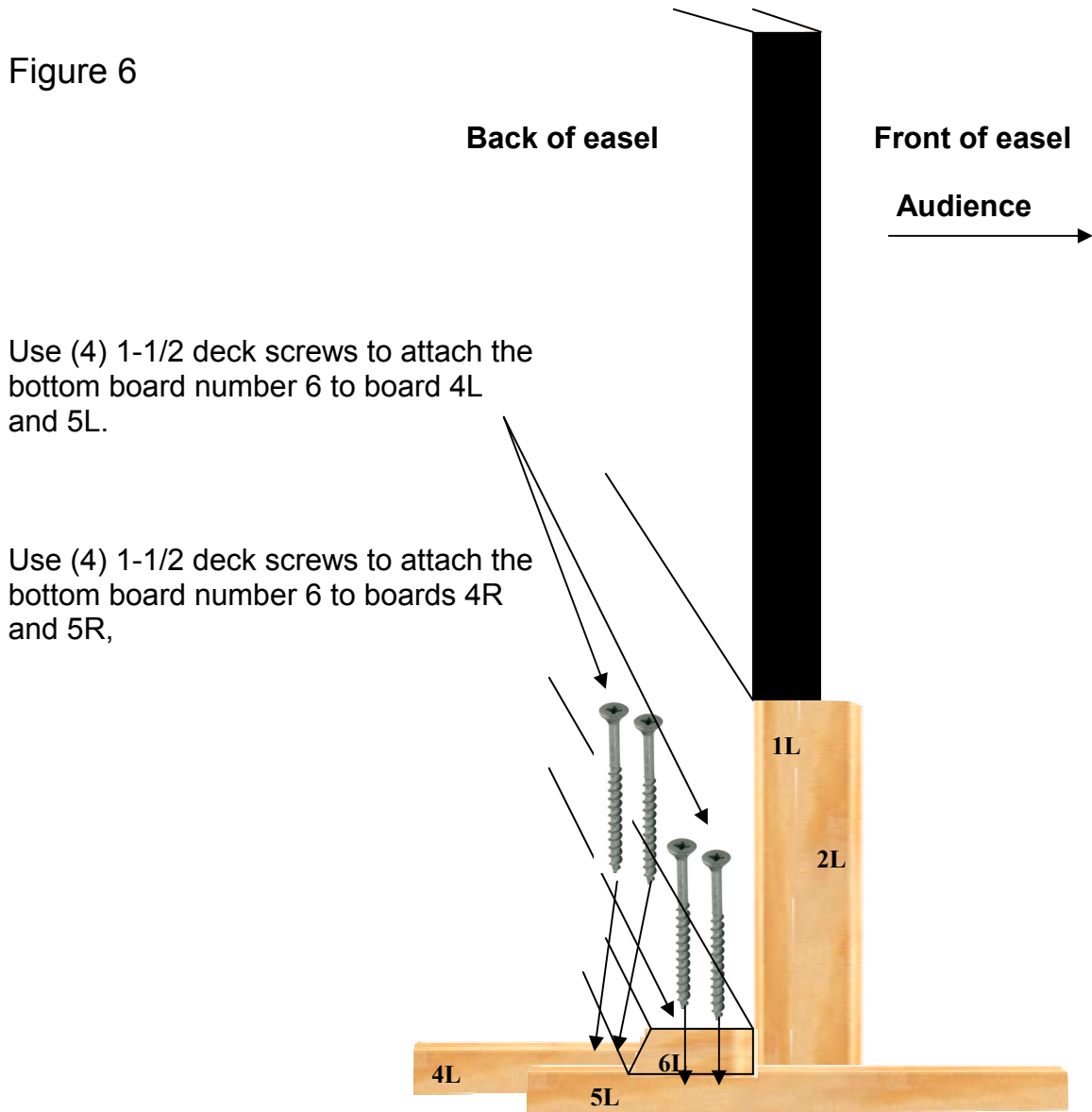
Use (3) 1 1/4 inch deck screws to attach the outside leg 5L to 1L and 2L.

Use (3) 1 1/4 inch deck screws to attach the outside leg 5R to 1R and 2R.



Easel Assembly Instructions:

Figure 6



Easel Assembly Instructions:

Figure 7

